

Woodland Park Presbyterian Church
Building Committee
September 10, 2008

The meeting opened at 7:00 p.m. Members present: Todd Peterson, Tom Howard, Gene Oliver, Jan Oliver, Peggy McClintock, Alan Herbig and Carolyn Merritt. Dennis Chivers from BPH was present as well.

Sub-Committee Work:

Interiors:

- No update.

Communication:

- Will need to write an article either for the Press or for separate publication.

Contractor Representative:

- Nothing to report yet. We don't have a contractor yet.

Financial:

- No update

Design:

- We reviewed the SD documents further. Most of the conversation surrounded the nursery and narthex: size of nursery vs. narthex vs. sanctuary.
- Todd will forward plans to some of the people with young children for input on window to sanctuary, door, crying room etc.

Contracting:

- Most of the meeting was taken up by interviewing Crest Northwest. We first reviewed the roof proposal. It seems very compete. They have thought about dumpster/trash removal, neighborhood parking issues and have contingency plans for weather, coordination with insulator etc. We were all very impressed. They have performed several remodel projects with churches and understand the complexities of dealing with committees and tight budgets. They can start in early October as soon as a contract can be settled on.

- We reinforced the fact that we want to use sustainable products as much as possible so they should bring up suggestions for any areas this might relate to.
- We talked about their approach to remodels and the interior work that will follow next year. They often perform work like this on a “cost plus a fee, not to exceed” basis. They will help budget the project and setting goals for our work. They would perform the actual work on a time and material basis with monthly billings. This avoids all the discussions surrounding changes in the work. This would require close monitoring of the work by the church to make sure we are sticking to our budget and not adding work in areas just because it comes up. Dennis stated that this is often the best way to do this. Crest NW would perform the majority of the work with their own crews. They would subcontract out the mechanical and electrical portions. We would be involved especially with the scopes such as light fixture selection etc based upon their suggestions of what is within the budget. We can take on certain portions of the work with our forces to save money. Scopes that this might apply to would be painting of walls 10’ and less in height, perhaps remodeling of the small kitchenette of the lounge etc. It would not relate to scopes such as demolition or framing as we just don’t have that expertise.
- We still expect a proposal from Moon Construction. We will give that another week and then we need to move on.

The next meeting will be September 17, 7:00 p.m. at church.

The meeting was closed with prayer.

Todd Peterson
Committee Chair