

Woodland Park Presbyterian Church  
Building Committee  
November, 2008

Members: Todd Peterson, Tom Howard, Gene Oliver, Jan Oliver, Peggy McClintock, Alan Herbig, Karen Siscel-Smith, Kathy Lueckert, Max Denby and Carolyn Merritt. Christopher Glenn, Marylou MacKay, and Dennis Chivers from BPH attended as well. Other guests included Crest Northwest and John Hardwick from MBF Audiovisual.

**Sub-Committee Work:**

**Interiors:**

- Nothing new to report at this time.

**Communication:**

- Nothing new to report at this time.

**Financial:**

- Loan application is now complete and being processed by the Synod. The first payment from it will be made for the November billing from Crest NW.
- Discussion regarding additional capital campaigns was tabled pending input from Crest NW on project costs.

**Design:**

- The construction contract for Crest NW was signed by the church, architect and Crest NW. Gene Oliver will continue to follow up to ensure correct insurance is in place and coordinated with our insurance carrier.
- John from MBF Audiovisual presented what their scope would be for providing acoustical input on the sanctuary. After extensive discussion by the Building Committee on whether to hire this company or not, we decided to table the decision. Todd asked for everyone's list of "pros and cons" which he will assemble into a single document and distribute. We committed to Dennis to provide direction by the end of the first week in December.
- Dennis brought in a sample chair from Newport Pres. We liked that chair. Dennis will provide a price breakdown from Sauder noting % of chairs that should get arms, book holders, etc as options. We will need to select chairs in January 2009 in order to get them here by mid 2009. They typically have a 4-5 month lead-time.
- All members are encouraged to review the documents in hand and provide feedback on stage size, height, location, flooring (types and layout) etc. Comments should be forwarded to Jan Oliver for coordination with Dennis.

**Contracting:**

- Dave and Paul from Crest NW were in attendance and reviewed progress to date. Entire roof over the Upper Room is complete. Still have to finish the metal coping work. Skylights were delivered and will go in soon. Insulation for sanctuary roof to be delivered in next few days and that work will begin. Crest took a set of drawings with them and will begin to price the scope of work for the interior renovations. They expect to have a first run through by early December. Todd will schedule a meeting with them once they have that to begin the review.
- Initial feedback from Crest NW was that the scope of the work seemed to fit well with keeping all spaces of the church open during the renovation work. There would be temp dust walls built in specific areas.

It was decided that we would skip a December meeting. The next scheduled meeting will be January 16, 2009 at 7:30 p.m. at church.

The meeting was closed with prayer.

Todd Peterson  
Committee Chair